

## Special Collections

### Archival Donations Policy

The Archives and Manuscript Department of Pitts Theology Library collects primary source material in the following subject areas:

- Candler School of Theology - history, records, and papers of faculty and alumni
- Martin Luther and the Reformation of the sixteenth century
- Wesleyana and Methodism - materials such as artifacts and documents that shed light on any aspect of John Wesley, Methodism, and the Methodist Church in North Georgia. Pitts is the repository for the North Georgia Conference of the United Methodist Church and records of closed United Methodist Churches should be deposited here
- English religious history from 1662 to 1920, including Anglicanism, Catholicism, Non-conformists, and Methodists
- Missionary activity - particularly Methodist missionaries from the nineteenth and twentieth centuries
- Pastoral care, pastoral counseling, and clinical pastoral education
- Sacred music and hymnody, including Sacred Harp, shape note musical traditions, and hymn writers
- Contemplative Christian thought
- History of the Bible or biblical studies

Archival materials include original correspondence, diaries, photographs and moving images, scrapbooks, reports, and related items. If you think you possess materials that might be of interest to the Special Collections department, you are encouraged to contact the Head of Special Collections at (404) 727-1222 or by e-mail at [bwason@emory.edu](mailto:bwason@emory.edu).

If you would like some general information about the process of donating archival or manuscript material to a library, see the following pages from the Society of American Archivists:

- [A Guide to Donating Your Personal or Family Papers to a Repository](#)
- [A Guide to Donating Your Organizational Records to a Repository](#)

The Head of Special Collections will be happy to answer any specific questions you have about donating to Pitts Theology Library.

If you are a Candler faculty or staff member, please see our [Candler School of Theology records transfer policy](#) and [faculty personal papers donation policy](#).

Potential donors should be aware that by law we are not able to offer a financial appraisal of archival or manuscript material that is donated to the library.

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